



## Post Adoption Reports: **JAMAICA**

Families that received an **Adoption License**

**Agency Completed Reports:** Due at **6 weeks; 12 weeks; 6 months; and continued at a three-month schedule** until the adoption is finalized.

*There are two processes for finalizing an Adoption in Jamaica. You will receive either a full and final adoption ('Adoption Order') or an 'Adoption License', which is considered a guardianship. The majority of families who reside in the US, will receive an 'Adoption License,' which is the legal guardianship.*

*Families who reside in the US, whether adopting a relative child, or a child from care, are most likely to receive an **Adoption License**, which is the legal guardianship. You will need to complete post placement reports according to the schedule required by the Jamaican Court and finalize your adoption in the US state where you reside. Each state has different requirements. Please check with your home study provider to determine the requirements for finalizing your adoption in your state.*

*The Jamaican Adoption Authority or Child Protection and Family Services Agency (CPFSA) requires families to complete at least 3 post placement reports at 6 weeks, 18 weeks, and 6 months. You will then continue to complete them at 3 month intervals until the adoption has been finalized. If the adoption is finalized in less than 6 months, you will still be required to complete the first three reports.*

**Report Template:** This country does not have a required report format, so you may use your own agency template or [this template](#). Please keep reports 3-4 pages maximum, unless it is a combined sibling report or the family has significant circumstances to report. These reports are translated by page and this helps save on costs.

**Siblings:** Any siblings can be included in the same report.

**Self-reporting:** Not permitted in Jamaica

### **Photograph Requirements:**

**Adoptive family,** please gather *eight-ten* recent photos, some of which should include the adopted child with both parents. Arrange in a 1-2 page collage in a Word document (or similar) and e-mail these pages to your Post Adoption Coordinator.

### **Post Adoption Report Submission:**

**Agency to do:**

- Print** and sign 1 report – Do not include agency/Hague/SW licenses
- Notarize** the report
- Mail** the report to the *Post Adoption Coordinator*



**Family to do:**

- Mail** your photo collage to the *Post Adoption Coordinator*

**Post Adoption Coordinator:**

Kaitlyn Howard  
2505 Lakeview Dr. Ste #302A  
Amarillo, TX 79109  
kaitlyn.howard@nightlight.org  
(254) 741-1633 x 173