



Post Adoption Reports: **HAITI**

These instructions are for families whose dossier was approved AFTER 10-1-2016. If your dossier was approved before that date, please obtain your instructions on our website, specific to families who have an approved dossier before 10-1-2016.

1-month contact visit and report: Nightlight requires that you have a visit with your social worker within 1 month of arriving home with your child(ren). The social worker will need to complete a one-month visit form and submit it to Nightlight. Since this report is only required by Nightlight, it will not need to be notarized and you do not need to submit a photo collage.

[1-month Contact Form Instructions for Agency and Visit Questionnaire](#)

[1-month Contact Form \(for Post Adoption Agency to complete and submit\)](#)

Nightlight staff, please complete the 1-month report form in SAM

Agency Completed Reports: Due in country **6 months, 1 year, 2 years, 3 years, 4 years, 5 years, 6 years, 7 years, and 8 years** (or up until the child turns 18) from the date of arrival home. Due to Nightlight 1 month before the country due date.

Report Template: This country does not have a required report format, so you may use your own agency template or [this template](#). Please keep reports 3-4 pages maximum, unless it is a combined sibling report or the family has significant circumstances to report. These reports are translated by page and this helps save on costs.

Siblings: Any siblings can be included in the same report.

Self-reporting: Not permitted in Haiti for families whose dossier was approved after 10-1-2016

Photograph Requirements:

Adoptive family, please gather *eight-ten* recent photos of each child taken during the monitoring period. Create a photo collage on one or two 8.5 x 11 pages and e-mail these pages to your Post Adoption Coordinator.

Post Adoption Report Submission:

Agency to do:

- Print** and sign 1 report – Do not include agency/Hague/SW licenses
- Notarize** the report
- Mail** report to the Post Adoption Coordinator
- E-mail** a scan of the signed and notarized report to the adoptive family **and** Post Adoption Coordinator

Post Adoption Coordinator:

Nightlight Christian Adoptions

Attn.: Loretta Gassid

2409 E. Skelly Drive

Tulsa, OK 74105

loretta@nightlight.org

(918) 491-6767